

**Minutes of Coxwold Playing Field Association Committee Meeting
held on Monday 17th October 2022 at 7.30pm at the Village Hall**

Present: Anne Le Gassicke (chair), Sandra Kirkham, Simon Le Gassicke, Simon Rheinberg, Chris Robinson, Paul Turner (treasurer), Kenny Wheeler, Jill Willets and Louise Channer (secretary).

REF	DESCRIPTION	ACTION
1	Apologies Christina McGhie, Syd Tune	
2	Minutes of the last meeting on 8 th August 2022 were agreed as a true record.	
	ALG said that Dr Syd Tune had offered his resignation to the committee as he is no longer able to attend meetings and, with regret, it was accepted, with thanks to be offered for many years of service to the association.	Louise
3a	Premises Bar Licence training PT, KW and Mark Milligan to do, probably first quarter '23.	Kenny/Paul
3b	Children's Play Area SLG reported: there are 10 families in the village with children of playground age; project to be planned over winter, started March/April; plan can be cut back if insufficient grants available (in addition to the previously agreed CPFA funding); Matt G is giving some input, plus Rob (who led Ampleforth playground reconstruction); consider name of donor on pieces of equipment sponsored by donor; the annual ROSPA inspection identified two small items on the swings for replacement, everything else low risk for optional improvement.	SLG
3c	Wildflower Area on playing field. C.£250 of the £750 budget for this financial year spent. Awaiting invoice from Sue Langdale. NYM via Defra is providing funding for wildflower seeds supplied by them. Planting of wild daffodil and bluebell bulbs 10am Wednesday 19 th October. Advice from NYMNPA. They would like to see more tree planting – 10 trees to south of tennis court, eg plum, damson, pear and nut. 30% grant available for trees. RV Rogers Nursery c. £60 each, so £600 total, so CPFA cover c. £400. Quote for tree guards £100 per tree, we can do for much less. SDR and JW to visit Rogers.	SDR / Jill
3d	Maintenance Manhole cover by outside toilets is trip hazard. New heavy duty cover needed. KW to ask Andy Leonard. Locks for stairs (with keypad and key) bought, PT to fit. Sensor light outside kitchen has gone, SDR will ask Andrew Turner, to fix, plus quote for wireless system (eg Nest) for heating. Probably £150 for kit, plus fitting. Agreed to fund.	Kenny / Paul / SDR
3e	Emergency generator Arrives this week. Keep in entrance porch, run once per month, it has long lasting fuel and is on wheels.	
3f	Window cleaning Jill had quotes from AJB Window Cleaning of £90 for inside and out if once per annum or £35 for every 5 weeks. Agreed once p.a. Also buy two Karcher window wax for additional cleaning by committee.	Jill / Paul
3g	Applefest 78 people, door takings £1300, bar £850, £150 raffle, total takings £2,369. Expenses £950, so c. £1400 profit. Margin on bar 49%, on door 63%, so similar to previous years. John LG has agreed to cater again next year. Maximum 80 people.	
3h	Film Nights Jill reported going well and popular, with c.120 on mailing list, c.25 average attendance with 30 as maximum. Takings after costs c. £400 to date. A fire ladder to be fitted for the main window in the freezer room – will need a robust landing. May screen the World Cup if the pub is not. Kenny to enquire and report to Paul. Various welcome offers of help to run the club received. Keep tablet in the bar for SumUp.	Jill / Paul / Kenny
3i	Decorating the committee room Possibly use a feature bespoke paper in sepia.	
3j	Contact caravan clubs to promote the field No bookings so far for 2023, one for 2024. Kenny to place advert in a caravanning monthly magazine. Two weeks per year minimum permitted, £7.50 per unit per night, maximum 35 pitches.	Kenny
3k	CCTV for oil tank and bins Paul will investigate and install. Solar powered, connected via app to internet. Kenny has an extra recycling bin, but not possible to get extra black bins.	Paul / Kenny

3l	Remove snooker cues and black chest of drawers	Kenny
3m	New signs for: The Loft; no overnight staying without permission; bins for village hall use only; and rewinding area. Try Fox's on Thirsk Industrial Estate.	Paul
4	Future Events / activities <ul style="list-style-type: none"> • Craft Group (ex Tapestry Group) restarts Monday 31st October, 7-9pm • Pantomime meeting – Monday 7th November 7.00pm • Christmas Brunch - Sunday 4th December, 10.30-12.30, £12.50 per head, under 12s free; tombola prizes to Jill, waiters - Chris, Jill and Louise; chefs - Paul and Sandra; ideas for menu via WhatsApp (Jill to set up); decorate hall and set up Fri 2nd Dec 2pm - all; advert in Newsletter and Link – Louise. • Holy Moly & The Crackers – To be confirmed end October. Friday 16th December. Band to hire hall, CPFA to take bar profits. • Burns Night – Wednesday 25th January 2023. Traditional supper, poetry and music. • Pantomime - 23rd, 24th & 25th February 2023 	
5	Treasurer's Report Balance £22,444	Paul
6	Any other business: <ul style="list-style-type: none"> • Ice cream room – tidy up. Gin goblets x 18 mislaid – locate. • New charging structure – Hall hire charges have not increased for more than 20 years. Maintenance, electricity, oil all going up. Current and (new) charges per hour agreed: Main hall - £6.25 (£15), Committee Room £2.50 (£5), Kitchen £5 (variable depending on extent of use), new Loft Room (£10), all include use of all available equipment. Deposit of £100 for full kitchen hire, and £50 for Loft Room hire, both refundable if everything left as found. Minimum 2 hour hire. 	All SLG
	Dates of next meetings: <ul style="list-style-type: none"> • Monday 9th January 2023 at 7.30pm 	
	The meeting closed at 21.17	