

**Minutes of Coxwold Playing Field Association Committee Meeting  
held on Monday 30<sup>th</sup> May 2022 at 7.30pm at the Village Hall**

**Present:** Anne Le Gassicke (chair), Simon Le Gassicke, Simon Rheinberg, Chris Robinson, Kenny Wheeler, Jill Willets and Louise Channer (secretary).

REF	DESCRIPTION	ACTION
1	<b>Apologies</b> Sandra Kirkham, Christina McGhie, Syd Tune and Paul Turner (treasurer).	
2	<b>Minutes of the last meeting</b> on 21 <sup>st</sup> March 2022 were agreed as a true record.	
	New member Jill Willets was welcomed to the committee.	
3a	<b>Premises Bar Licence training</b> PT and KW to do when an opportunity arises. Not an immediate issue as SDR is a designated premises manager.	KW/PT
3b	<b>PA System and projector</b> <ul style="list-style-type: none"> <li>• The project is now complete. PT to write full laminated instructions for all users. Committee guinea pigs to test.</li> </ul>	PT
3c	<b>Cookery Demonstrations</b> Decided against for now.	
3d	<b>Loft Room, Finishing off, TV Licence, Film Licence, WiFi</b> <ul style="list-style-type: none"> <li>• The refurbishment of the Loft Room is complete.</li> <li>• JW to look into TV licences for community buildings and apply.</li> <li>• MPLC film licence is £220pa. ALG to apply.</li> <li>• The village hall now has an official address and letter box, so agreed can proceed with application for an internet connection.</li> <li>• We agreed SumUp offers a card reader to suit us at c. £20 one off fee which will allow card payments for events/bar. Commission of c. 1.69% payable on transactions.</li> </ul>	JW ALG PT SDR
3e	<b>Children's Play Area</b> <ul style="list-style-type: none"> <li>• The meeting agreed that the CPFA can contribute £10,000 towards the upgrade of the playground/new equipment and fencing. The remainder should come from grants. Some large grants available £20-50K, but need to match the funding, so unlikely to suit us. Smaller £500-5K.</li> <li>• Agreed CPFA should approach the Parish Council for some funding as it is a village amenity.</li> <li>• Agreed to form a Playground Committee to run the upgrade, to include interested villagers, particularly with children. Upgrade to be planned before funding applications can be made. Consider sponsorship scheme for locals to make contributions/ sponsor items. Write proposal.</li> </ul>	ALG / SDR /all
3f	<b>Wildflower Area</b> on playing field. A few committee members and villagers have planted 200 yellow rattle plants (cost £130). The National Park has volunteers who will hand mow the meadow in Aug/Sep. We must rake off. Agreed £750 budget for this financial year for seeds and bulbs to be sown in autumn. Advice is from NYMNPA.	
3g	<b>Maintenance – gutters, front of hall, locks</b> <ul style="list-style-type: none"> <li>• Leak into hall probably caused by high winds driving rain under tiles. SLG checked gutter, cleaned. Keep an eye.</li> <li>• Carry over locks to next meeting.</li> </ul>	All / SLG / KW PT
3h	<b>Emergency Generator</b> The Parish Council is dealing with the emergency generator and associated costs (wiring). A pull-start generator is much cheaper and likely option.	SLG
3i	<b>Spring Cleaning Day</b> ALG, SLG, CMcG and CR did a thorough spring clean of the whole village hall. A few minor items remain. It is sparkling clean.	
3j	<b>Rural Arts 309s and Autumn programme</b> – The 309s evening was a success. Unfortunately we did not get any of the events we requested on the autumn programme.	
4	<b>Future events/activities</b> <ul style="list-style-type: none"> <li>• <b>Queen's Platinum Jubilee lunch</b> - 5<sup>th</sup> June 12.30pm. Caravaners depart 5<sup>th</sup> am and using hall each evening. Bring and share lunch in hall; bar open; set up 9am 5<sup>th</sup> ALG, JW, LC. SLG bar.</li> </ul>	ALG / SLG / JW / LC /PT / all

	<ul style="list-style-type: none"> <li>• <b>Open Gardens</b> - 12<sup>th</sup> June. Jean organising. Tombola items to her or ALG. Volunteers to help with lunches / teas in hall.</li> <li>• <b>CTC Cyclists Buffet 1<sup>st</sup> &amp; 2<sup>nd</sup> July</b>. Committee volunteers to cater for 80 people. Preparation 1<sup>st</sup>, event on 2<sup>nd</sup>, window around noon tbc.</li> <li>• <b>Apple Fest</b> - 15<sup>th</sup> October. £17.50 per head. John catering.</li> <li>• <b>Pantomime</b> – 19, 20, 21<sup>st</sup> Jan 2023. Possibly 18<sup>th</sup> for dress rehearsal. Book the stage.</li> </ul>	<p>All</p> <p>All / ALG / JW / LC</p> <p>SDR/all</p>
5	<p><b>Treasurer's Report</b> Balance £24,148.</p>	
6	<p><b>Any other business:</b></p> <ul style="list-style-type: none"> <li>• In the interest of transparency CPFA minutes to be published on the village hall website in future.</li> <li>• Decorating Committee Room. Needs doing. Discuss at next meeting.</li> <li>• Leave the No Dogs notice up until the playground fence is erected.</li> <li>• Weeds round edge of membrane at front of hall to be removed.</li> <li>• Write article for Coxwold Newsletter about the CPFA to encourage new faces onto the committee.</li> <li>• Retain the goalpost for now as it is being used.</li> </ul>	<p>LC</p> <p>ALG SDR KT</p> <p>SLG</p>
	<p><b>Dates of next meetings:</b></p> <ul style="list-style-type: none"> <li>• Monday 8<sup>th</sup> August 2022 at 7.30pm</li> <li>• Monday 17<sup>th</sup> October 2022 at 7.30pm</li> <li>• Monday 9<sup>th</sup> January 2023 at 7.30pm</li> </ul>	
	The meeting closed at 21.01	