

Minutes of the meeting of Coxwold Playing Field Association
Monday 23rd June 2025, 7.30pm, Village Hall

Present: Anne Le Gassicke (chair), Paul Turner (treasurer), Sandra Kirkham (vice chair), Simon Rheinberg, Mark Milligan, Jill Sample, Joy Watmough, Keith James, Simon Le Gassicke and Louise Channer (secretary).

REF	DESCRIPTION	ACTION
1.	Apologies – n/a.	
2.	Minutes of the meeting of 7 th April 2025 were passed as a true record.	
3.	Children's Play Area	
a)	<ul style="list-style-type: none"> Stepping stone removal/ relocation completed. SLG to contact Community Payback Team to see if suitable personnel are available to rub down and paint the swing frames, slide and climbing frame and generally tidy. If not, we will employ a professional. Keith is mowing the field frequently and effectively. MM has strimmed and pulled the weeds by the hall wall and telecoms hut. Needs doing frequently. We are receiving rent from the old garage building contractors for car parking space. 	SLG MM / all
b)	Decorating the committee room – Ceiling completed, woodwork needs second coat.	PT
c)	Outside Toilets – PT has drafted a letter to the Parks with proposals for reorganising toilets (probably two lockable toilets), but not spoken to them yet. Check proposals acceptable and that grants will still be available in future years.	PT
d)	Film Nights – Final film before the summer 11 th July, then break until Sept. Films every two weeks (not 1 st and 3 rd Fridays). Not always possible to deconflict with other events. Club often near capacity (max 25-30). Agreed children's films should be free. Jill paid £560 takings into the account.	JS
e)	Safeguarding Policy – ALG shared Kilburn's safeguarding policy with LC prior to meeting. Policy advice also on ACRE website. Safeguarding relates to children and vulnerable adults. LC to meet ALG/SLG to get copies of hall's existing policies/ hiring agreement. Review/ update policies as required, bearing in mind we <i>always</i> require parents or guardians to be present and responsible for their children at events run by the hall.	LC / ALG/ SLG
f)	Afternoon Tea – Sandra to look into planning this and find a suitable date on the village hall calendar.	SK
g)	Jazz in the Village – Flyers will go into July Newsletters. MM / SLG have put posters up in many villages incl: Ampleforth, Oswaldkirk, Gilling, Bagby, Crayke, Oulston, Brandsby, plus Easingwold and Thirsk Tourists Offices and a flyer for the Village Forum. Make an A1 size poster for the A frame to go outside the hall.	MM /PT / SLG
h)	Cyclists Sunday – ALG reported a successful event and profit of c. £600. Next year is the centenary.	
i)	Village Hall Forum – SDR, MM and KJ ran and catered for this. Low attendance. Discussion about pantomimes. Consider inviting people from other villages to join the cast/crew at Coxwold for future pantos.	SDR
j)	Open Gardens – a successful event raising £2,833 split £1416.26 to the hall, £1416.26 to the church. A separate meeting (Thurs 18 th Sept 7.30pm planned to discuss the running of future open gardens, to be open to all villagers, with a free glass of wine/ nibbles. Purpose: to inform residents, to encourage people to open their gardens, consider more planting/tidying around the village, solar pumps for flower baskets & tubs, more volunteers for running the event, more extensive advertising etc. LC to update the list of tips (catering, pricing, boxes for takeaways etc). LC advertise meeting in Sept/Oct Newsletter. Paul has bought some roses to plant by the oil tank ahead of 2026 village hall centenary. PT suggested some open gardens proceeds be spent on upgrading Christmas tree lights.	All LC PT
k)	Sutton Bank Talk – 99 people attended. Well received. Profit of £632 to village hall. Peter W-J led the event assisted by SLG. Possible future talk on railways.	

4.	Future Events / activities <ul style="list-style-type: none"> Jazz in the Village – Friday 25th July. Doors & bar open 7pm, performance 8pm. Scottish jazz duo Ian Millar & Dominic Spencer. Tickets £15, accompanied under 16s free from cvhtickets24@gmail.com or tel: 07848 177796. Ticket takings split 80(duo) /20 (to hall). Bar sales to hall. Open Gardens Meeting – Thursday 18th September 7.30pm. LC advertise in Sept/Oct Newsletter. Open to all villagers. Apple Fest – 25th October. NB 25th, not 22nd. Village Hall Centenary Celebrations Meeting – Thursday 30th October 7.30pm. LC advertise in Sept/Oct Newsletter. Open to all villagers. Christmas Brunch – 30th November. NB 30th Nov, not 7th December. 	MM / All LC LC
5.	Treasurer's Report – £23,316 deposit account, £2,042 current account. Total £25,358, plus £1,110 for future event deposits in ticket account to draw back in when events happen.	PT
	Any other business: <ul style="list-style-type: none"> Checklist to go on the inside of the kitchen door ref closing/locking /lights off after hire. Moonshine Ice Cream <ul style="list-style-type: none"> SDR reported that Moonshine had its 3 yearly visit from Environmental Health. Happy with everything, but asked for a different kitchen surface spray to be used, said the kitchen floor was grubby and asked for washable vinyl flooring to replace the existing flooring in the loft freezer /storage room. Domestic vinyl is c £20/sqm, kitchen grade c £80/sqm, so £500-2,000 total. SDR to check requirement. Moonshine to fund & organise, probably in January. Moonshine wish to organise an ice cream event in the hall 28th September. May get some market stalls involved and perhaps run a small dog show. If successful perhaps add to the Open Gardens event in future, so more of a village fete. Hope to raise the cost of the flooring, with any excess split equally Moonshine/hall. Any shortfall for flooring Moonshine to cover. Kitchen Cleaning Discussed having the kitchen professionally deep-cleaned annually. Sandra may have a contact. LC reported that Gill B had kindly cleaned the whole floor (moved all moveable kit) after Open Gardens. New mops? Coats SK suggested having coat rails on wheels to provide better facilities for events. LC may have a spare rail tbc. Events KJ asked how we consult with residents about new events and wondered whether we could introduce new types of events. Occasional consultation; feedback low. Trial and error mainly the method and extra events run by committee members/other volunteers or clubs tend to be events which interest them eg history society no longer extant but P W-J runs occasional events. Consider eg Coxwold Has Talent. Constraint is volunteers' time against events already planned and other commitments. Centenary – Meeting Oct 30th – open to all villagers, free wine/nibbles. Initial suggestions included: exhibition of old photos, young / old farmers disco, beer fest / Oktoberfest, cider man from Hushwaite, black tie event, quiz etc. Open to suggestions. Plastic cups - ALG has bought 20 x plastic cups for children's parties. Barker's voucher – ALG has a Barker's voucher kindly donated by the Barkers for the Open Gardens tombola. It was too late to be included, so use at next opportunity (Applefest?). Other generous donations were made to the tombola too. 	ALG SDR SK LC
	Dates for future meetings: <ul style="list-style-type: none"> 8 September at 7.30pm. 17 November at 7.30pm. 	
	The meeting started at 19.30, closed at 21.15.	