

**Minutes of Coxwold Playing Field Association Committee Meeting  
held on Monday 6<sup>th</sup> March 2023 at 7.30pm at the Village Hall**

**Present:** Anne Le Gassicke (chair), Simon Le Gassicke, Mark Milligan, Simon Rheinberg, Kenny Wheeler, Jill Willets and Louise Channer (secretary).

REF	DESCRIPTION	ACTION
1	<b>Apologies</b> Sandra Kirkham, Christina McGhie, Chris Robinson, Paul Turner (treasurer).	
2	<b>Minutes of the last meeting</b> on 9 <sup>th</sup> January 2023 were agreed as a true record.	
3a	<b>Premises Bar Licence training</b> Completed by KW and MM. £37 each for licence and £18 each for DBS check. Designated Premises Licence and Challenge 25 signs to be displayed behind bar. New 125ml and 175ml glasses with measure marks to be purchased. Keep details of authorised bar personnel.	KW/MM
3b	<b>Children's Play Area</b> £500 grant received from District Council – possibly use for a seat. Quote for a metal fence of type commonly used in playgrounds (hooped top, powder coated, no maintenance) £5k. Old concrete seat ends to be removed. Some discussion about the old recycling area. Will arrange meeting with the village families to progress the plan which will be put to the committee.	SLG
3c	<b>Wildflower area and fruit trees</b> The trees are planted; the guards need to be completed quickly. Volunteers needed to water while trees establish. Thanks to Neil King and helpers for pruning existing apple trees.	SDR / All
3d	<b>Maintenance</b> The manhole cover to be done in April. Lock to Loft Room done. SDR to organise repair of light outside kitchen door.	KW / SLG / SDR
3e	<b>Film Nights</b> Jill reported just under £2K made taking into account costs. Film suggestions welcome.	JW/MM
3f	<b>Decorating the committee room</b> KW happy to assist. Ask PT if he wishes to lead, otherwise get quote. Decided emulsion for ceiling and walls, not wallpaper.	KW/ALG
3g	<b>Contact caravan clubs to promote the field</b> KW is waiting to hear back from the advertising contact at caravanning magazine.	KW
3h	<b>CCTV for oil tank and bins</b> Investigate.	KW/PT
3i	<b>New signs for</b> The Loft, No overnight staying without permission and Bins for village hall use only have been put up by SLG. The Rewilding sign to be funded by NYM, not up yet. Agreed a second No overnight staying sign. KW has a spare black bin for the hall.	SDR/ SLG / KW
3j	<b>Burns Night</b> – Approx 30 attended. Great success. Few hundred profit.	
3k	<b>Pantomime</b> – sales £1650, lights £360, £550, £1010 total costs, £250 bar sales, £890 profit including bar sales. No charge for hall for rehearsals/shows, so agreed £100 donation to Air Ambulance and remaining to hall.	
3l	<b>Remi Harris</b> – Rural Arts event. Great success, sold out. After payment to Rural Arts, £400 profit (£260 tickets, rest bar). Hope to get them again.	
3m	<b>Jumble sale</b> – Church event. £50 contribution for using hall. Made £572 for church.	
4	<b>Future Events / activities</b> <ul style="list-style-type: none"> <li><b>King's Coronation: Sunday 7<sup>th</sup> May</b> (Note change of date from 6<sup>th</sup>). Bring &amp; Share Lunch. Hall to provide some drinks. Family quiz, Punch &amp; Judy. Indoors. We have decorations – maybe extra Coronation bunting. Decorate hall Fri or Sat tbc.</li> <li><b>Cyclists Sunday: Sunday 14<sup>th</sup> May.</b> Villagers asked to donate cakes, quiches and sandwiches. Service 1.30pm; very busy for the hour before and after in the hall. Help needed.</li> </ul>	All Jill / Chris / all  All
5	<b>Treasurer's Report</b> - PT via email to ALG. <ul style="list-style-type: none"> <li>Current a/c £14,879.97, Deposit a/c £10,000 - set aside for the playground. Total £24,879.97.</li> </ul>	Paul

	<ul style="list-style-type: none"> <li>£500 NYorks grant received 1<sup>st</sup> Feb for play equipment project. Will transfer to deposit a/c.</li> <li>Year end is 31<sup>st</sup> March. Please submit any expenses invoices due for payment ASAP.</li> <li>Electricity - Fixed contract expired 28/02/23. New fixed rate agreed with existing suppliers Scottish Power for 24 months. Energy broker confirmed this was the best price at time of decision. Significantly cheaper than variable for business. Old rate 16.2p per kWh. Daily standing charge 29.35p. New rate 34.47p per kWh. Daily standing charge 80.39p. Just over doubled in price.</li> </ul> <p>How it may affect us: Last year we paid c.£1800. If usage is similar the bill will be c.£3,780 (£315 pcm.) Additional expenditure c.£1,980 (ie 3 additional Brunch events.) Government energy assistance expires this month, though may be extended. We didn't qualify under our old contract.</p> <p>Any suggestions to save unnecessary electric usage over the year? See AOB.</p>	All
6	<p><b>Any other business:</b></p> <ul style="list-style-type: none"> <li>Summer event suitable for families. SLG consult families on date.</li> <li>Electricity usage – consult electrician on replacing fluorescent lights with LEDs. Fluorescent obsolete anyway. Outside security light onto motion sensor so not on all night (preferable for dark skies initiative too). Committee and Loft rooms all electric heating, hall on oil. Heating and cooking are the big items. Did we get the multi fuel grant?</li> <li>SDR to test hot water heater on boiler. If necessary Justin to fix.</li> <li>Request that kitchen door should not generally be used for access.</li> <li>Reminders to hirers on closing fire doors and checking light and heat off after events.</li> <li>Stainless steel bin thing – keep for now.</li> <li>Agreed stage painting of Coxwold from the pantomime should be installed in the hall.</li> <li>Discussion on insurance. Agreed cover sufficient.</li> <li>Shelf over generator to be painted and curtain added.</li> <li>Shackles on swings need renewing.</li> </ul>	SLG SDR  Paul  SDR
	<p><b>Dates for future meetings:</b></p> <ul style="list-style-type: none"> <li>24<sup>th</sup> April (NOTE 8pm after AGM at 7.30pm), 3<sup>rd</sup> July, 4<sup>th</sup> September and 6<sup>th</sup> November 2023 at 7.30pm</li> <li>AGM Monday 24<sup>th</sup> April 2023 at 7.30pm (followed by committee meeting at 8pm).</li> </ul>	
	The meeting closed at 21.02	